

Position Announcement: Fire Management Unit Leader Tennessee Department of Agriculture, Division of Forestry

The Tennessee Department of Agriculture, Division of forestry is seeking an exceptional individual to be part of a management team and network of public and private sector partnerships to implement policies and programs that efficiently and effectively protect forestlands from wildfire including detection, monitoring, prevention and suppression.

Interested applicants are invited to submit a resume and cover letter in response to the following questions no later than March 22, 2018:

1. Briefly explain how you have responded to a situation in which you were responsible for coordinating fire suppression personnel and equipment on a large or complex wildland fire.
2. Describe a situation where you introduced or used new technology to improve management of an organization.
3. Describe a situation where you helped address management issues through improved communications and coordination.

Please submit applications electronically to:

Jere Jeter (Jere.Jeter@tn.gov)

State Forester

Tennessee Department of Agriculture- Division of Forestry
Ellington Ag Center - Bruer Bldg., 406 Hogan Rd., Nashville, TN 37220

Title – Fire Management Unit Leader

Forestry Mgmt. Administrator

Position- General Responsibilities

- Responsible for programs and services that minimize damage to Tennessee forest resources and risk to public/firefighter safety caused by wildfire and coordinates assistance to and from other federal, interstate, intrastate agencies and municipalities responding to wildfire and other emergency situations
- Develops and provides leadership to implement the Division's wildland fire prevention, detection, suppression and public safety programs and ensures programs address current and future wildland fire risks facing Tennessee's citizens and forest resources
- The position reports to the State Forester.

Minimum Experience/Qualifications:

- An undergraduate or graduate degree in forestry or natural resources management from an accredited college or university
- Valid vehicle operator's license
- 5-years of experience in supervision and responsibility for wildfire management programs.

Duties and Responsibilities:

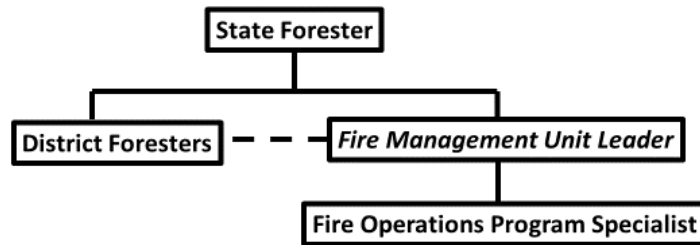
- STRATEGIC, OPERATIONAL AND FISCAL PLANNING
 1. Identifies and implements protocols to achieve the best strategic deployment of wildland fire management of personnel and equipment resources
 2. Manages the development of strategic, annual, project work plans and budgets for the fire protection programs
- PROGRAM DEVELOPMENT AND IMPLEMENTATION
 1. Provides leadership to keep wildland fire management programs relevant and responsive
 2. Identifies and implements new technologies and innovations that improve the effectiveness and efficiency of wildfire management capabilities to enhance program effectiveness
 3. Ensures wildland fire management program procedures are kept current, effectively communicated and consistently implemented in the field
 4. Serves as the Division's wildland fire management subject matter expert
 5. Ensures State Forester and Commissioner of Agriculture are kept apprised of significant fires and all-hazard incidents

6. Develops partnerships and fosters close and responsive communication among all relevant Division, Department and interagency personnel particularly during periods of high fire occurrence and increased risks to communities
7. Implements and maintains training programs to ensure a safe and efficient workforce
8. Manages the development training and deployment of Division Incident Management Teams
9. Develops Division wildland fire prevention strategies
10. Facilitates acquisition of supplies and equipment necessary to maintain a safe, efficient and effective wildland fire suppression capability.
11. Effectively manages and utilizes the Federal Excess Property and the Firefighter Property Programs
12. Manages hazard mitigation programs including *Firewise, Fire Adapted Communities, and Ready, Set, Go*
13. Manages the *Tennessee Certified Prescribed Burn Manager Program*

- ADMINISTRATIVE

1. Coordinates local, state, interstate and federal government agencies involved in wildland fire and all-hazard incidents
2. Serves as Tennessee Emergency Management Agency's (TEMA) Emergency Operations Coordinator for all-hazard incidents
3. Manages assistance to Volunteer Fire Departments and related organizations
4. Serves as the Division's representative on the Southeastern Forest Fire Compact
5. Represents the Division on state, regional and national work groups on wildfire management issues including the Southern Group of State Foresters Fire Committee.
6. Ensures that goals and objectives of strategic, annual and project work plans are achieved
7. Develops and implements protocols to monitor and report wildfire occurrence, suppression activities and tracking of firefighting resources
8. Coordinates wildland fire law assigned to the Division with the Agriculture Crime Unit and other law enforcement organizations
9. Recommends new program policies and procedures to the State Forester

- SUPERVISION/ COORDINATION: Consistent with state policies, supervises the Fire Operations Program Specialist and coordinates program operations with four (4) District Foresters and associated staff



Salary Range Commensurate with Qualifications and Experience: \$44,520-\$71,232/year

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.